



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

| | | |
|--|--|--|
| 1.Name of the Institution | | RAYAT SHIKSHAN SANSTHA'S ARTS, SCIENCE AND COMMERCE COLLEGE, MOKHADA |
| • Name of the Head of the institution | | Dr. L. D. Bhor |
| • Designation | | Principal |
| • Does the institution function from its own campus? | | Yes |
| • Phone no./Alternate phone no. | | 02529256628 |
| • Mobile No: | | 9421479220 |
| • Registered e-mail | | asccmokhada@gmail.com |
| • Alternate e-mail | | bhorlaxman808@gmail.com |
| • Address | | Arts, Science and Commerce college, Mokhada |
| • City/Town | | Mokhada |
| • State/UT | | Maharashtra |
| • Pin Code | | 401604 |
| 2.Institutional status | | |
| • Type of Institution | | Co-education |
| • Location | | Rural |

| | | | | | |
|---|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | UGC 2f and 12(B) | | | | |
| • Name of the Affiliating University | University of Mumbai | | | | |
| • Name of the IQAC Coordinator | Dr. A. N. Chandore | | | | |
| • Phone No. | 02529256628 | | | | |
| • Alternate phone No. | 9423021796 | | | | |
| • Mobile | 7588832796 | | | | |
| • IQAC e-mail address | naacmokhada2022@gmail.com | | | | |
| • Alternate e-mail address | arunchandore1@gmail.com | | | | |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | https://asccmokhada.co.in/pdf/AQAR2019-20.pdf | | | | |
| 4. Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://asccmokhada.co.in/pdf/AcademicCalendar2020-2021.pdf | | | | |
| 5. Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.21 | 2014 | 21/12/2014 | 20/02/2019 |
| 6. Date of Establishment of IQAC | | | 15/01/2009 | | |
| 7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| 0 | 0 | 0 | 0 | 0 | |
| 8. Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|------------------|--|
| 9.No. of IQAC meetings held during the year | 01 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <ul style="list-style-type: none"> IQAC organized various webinars, workshops and programmes throughout the year. Accordingly, the department of Chemistry, Physics, History, Economic, English and Commerce has organized the webinars on different current topics. | | |
| <ul style="list-style-type: none"> Participation in National Institutional Ranking Framework (NIRF) and successfully uploaded the data of All India Survey on Higher Education (AISHE 2020-2021) at AISHE portal on 7th March 2022. | | |
| <ul style="list-style-type: none"> Online Students Satisfaction Survey (SSS) completed and unloaded on college website; as per student survey, the action taken report prepared and it presented in the CDC meeting on 28th September 2021. | | |
| <ul style="list-style-type: none"> Green audit (i.e. Green Campus Management, Carbon Footprint, Plantation, Waste Management, Rainwater Harvesting and conservation of energy) completed during academic year. | | |
| <ul style="list-style-type: none"> Academic and administrative audit: The data of AAA has been compiled as per the guidelines of parent institute. | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|---|---|
| To conduct the admission process as per guideline of University of Mumbai and Government of Maharashtra | Admission process was completed successfully as per the procedures of University of Mumbai and Government of Maharashtra |
| Preparation of academic calendar | Academic calendar prepared and uploaded on the college website. Academic calendar followed to complete the scheduled task. |
| Preparation of college committee for academic year | College committee prepared and uploaded on the college website. |
| To encourage teachers for attending online Orientation programme /FDP | 10 faculty members completed online Orientation programme and faculty development programmes during academic year 2020-21. |
| To plan for improvement in the teaching and learning process. | Various new and innovative educational devices were used in teaching and learning process during the year. The use of ICT, seminars, presentations were used. Preparation of video lecture. These activities have been conducted online due to Covid-19 pandemic. |
| Monitoring on the curriculum delivery | Effectively monitored the curriculum delivery through feedback system. |
| Approval of AQAR and IQAC meeting minutes from CDC | The CDC meeting was held on 28/09/2021 in the college, and the committee has approved all the recommendations made by the IQAC |
| Academic and Administrative Audit | The data of AAA has been compiled as per the guidelines of parent institute. |
| 13. Whether the AQAR was placed before statutory body? | Yes |

- Name of the statutory body

| | |
|-------------------------------|--------------------|
| Name | Date of meeting(s) |
| College Development Committee | 28/09/2021 |

14. Whether institutional data submitted to AISHE

| | |
|---------|--------------------|
| Year | Date of Submission |
| 2020-21 | 07/03/2022 |

Extended Profile

1. Programme

| | |
|--|-----|
| 1.1 | 252 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|------------------------------------|-----|
| 2.1 | 591 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----|
| 2.2 | 660 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 171 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|--|-----------|
| 3.1 | 26 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----------|
| 3.2 | 29 |
| Number of Sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

4.Institution

| | |
|--|----------|
| 4.1 | 8 |
| Total number of Classrooms and Seminar halls | |

| | |
|---|-----------------|
| 4.2 | 82.01790 |
| Total expenditure excluding salary during the year (INR in lakhs) | |

| | |
|---|-----------|
| 4.3 | 37 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective curriculum delivery the institute strictly follows the curriculum designed by University of Mumbai, Mumbai.

The Principal calls a general staff meeting through IQAC, in the first week of the academic year. The Steering and Academic Planning

Committee instructs all curricular, co-curricular, and extracurricular chairman to plans the academic calendar consisting of curricular, co-curricular, and extracurricular activities for effective implementation and delivery in the academic year.

Committees for Effective implementation:

1. The college level committees find out the requirements of different courses at the departmental level. The steering committee with the academic timetable and workload committees of the college and individual departments provide directions and regularly monitor the efficacy of the same throughout the semesters.
2. Academic Calendar: Committee prepare academic calendar which help the institute to plan and implement the departmental activities without overlaps with other programs. CIE planning is also discussed.
3. Departmental Meeting: Departmental meetings are convened by the academic, co-curricular, and extracurricular departmental Heads with faculty members. In these meetings, especially with teaching departments, the workload is distributed as per syllabi and the expertise of the teachers. In line with that, the individual teacher prepares his/ her semester-wise teaching plan either including or separately, conventional as well as innovative teaching methods, provision for participative and experiential learning, integration of cross-cutting issues, planning of any special relevant departmental activities or events
4. Planning, Teaching and Evaluation Departmental committees hold meetings at the start of semester to discuss and plan in advance for the execution of courses throughout the semester. Focus on teaching and learning process Assignment, Unit Tests, Use of reference materials and E-contents for teachers are discussed
5. Feedback Mechanism: for curriculum delivery the feedback committee obtains the feedbacks from different stakeholders on curriculum and curriculum delivery. After analysing the feedback collected from stakeholders the college take action where they are necessary to improve the quality of teaching and learning process.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://asccmokhada.co.in/pdf/AcademicCalendar2020-2021.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to the University of Mumbai; Mumbai we are strictly follow the evaluation of our students as per the system prescribed by the University. The college adjusts the academic calendar for the internal examination and add on courses. The academic calendar is displayed on notice board for reference of the students and staff. It is also uploaded on college website for the all-time information of the students and stakeholders. It carries approximate schedules regarding admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and dates of holidays. The college follows its academic calendar for conducting internal examinations.

For CIE, University has prescribed a project system as a method of internal evaluation for certain programs conducted by the institute. The major thrust for effective implementation lies in decentralized, democratic and transparent planning procedure that reduces chances of failure thereby supplementing in actual implementation.

In a true sense, continuous internal evaluation of the students is made by conducting home assignments, seminars, unit test and tests for add on courses are included in the academic calendar and they are implemented.

As stated in the Institutional Academic Calendar, just before the commencement of the semester-end Examination, every department calls a meeting with concerned faculty. The report includes the extent of syllabus completion in accordance with the teaching plan as well as attainment of course outcome(s) of the individual teacher, so also attainment report of departmental co-curricular, as well as extracurricular activities, planned as in the departmental academic calendar. Some of the courses are conducted and evaluated by third parties such as Karmveer Vidya Prabodhini etc. This is the part of CIE to realize the students their classroom syllabus. Field visit,

study tours and project work is mandatory for some of the courses which help the student to sharpen their understanding of the topic.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | http://asccmokhada.co.in/pdf/Seminar%20report.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

227

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

227

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Overall progress of students is the main purpose of our curricula. In order to make our students aware of the community life and humane values, our college makes efforts to integrate cross cutting issues viz., Professional Ethics, Gender issues, Human values and Environment and Sustainability into the curriculum.

Professional Ethics: Professional ethics which prepare the students to practice proper ethical, moral and professional standards is a part of curriculum of foundation courses. In commerce and management professional ethics are inculcated with the subjects like Rural

marketing, Business Development, Accountancy, Business Law, Principle of management and Finance and Business Communications. Communication and soft skill has place in many of these courses. Professional ethics are also integral part of curriculum in all programmes. In Commerce faculty, business skills, multifaceted economic and commercial values are incorporated among the students.

Gender issues: Our curricula emphasize on Political, Social, Economical, Historical and Geographical issues wherein women's movement and gender equity etc. are highlighted. The committees like Prevention of Sexual harassment and Anti-ragging are functional.

Human Values: The University has introduced subject of foundation course emphasizing "Concept of Disparity" & "Human Rights" in the curriculum to imbibe human values and make students better citizens. Human values are addressed in UG courses especially in the Languages.

Environment and Sustainability: The foundation courses are implemented by University emphasizing Ecology and Environmental Education is made mandatory for B. A., B.Com. B.Sc. students. There is a compulsory paper of Environmental Science in which a detailed project report is prepared based on the surrounding area. Apart from these issues included in the syllabi of Mumbai University, Mumbai, our college has taken the various steps to inculcate these issues among the students. For this some activities carried out by the college. The institute has active National Service Scheme (NSS), which organizes environment awareness through the Special one-week Campaign Programme. The unit organizes campaign frequently to generate awareness about the general hygiene and to keep the villages, streets in townships, college premises and its surroundings clean. The NSS unit organizes 'Tree Plantation', 'Blood donation camp, 'AIDS awareness' etc.

Apart from these issues, our college has taken the various steps to inculcate these issues among the students. Following are the activities carried out by the college. NSS unit of the college actively participate in the national flagship programmes and address cross-cutting issues at community level. In order to strengthen mentally and physically, yoga training is provided to girl and boys through a certificate course in Yoga and Mental health. College organizes enough lectures on the hygiene and sanitation to create awareness about health in girl students. Workshop on 'Women Empowerment' about women safety, security and employability etc. were organized at college level.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

549

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

A. All of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows **A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | http://asccmokhada.co.in/pdf/1_4_2URLForFeedbackReport.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1320

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

589

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organizes orientation sessions for newly admitted students at the entry level especially at first year. The students' level is assessed at subject specialization. The Particular subject teacher assesses students' level and arranges some special sessions for advanced learners and slow learners. In addition to this, some of the departments of the college conduct remedial coaching classes. It includes Mathematics, Chemistry, Botany, Zoology, Physics, Economics, History, Commerce and Marathi. Academically weak students are placed into slow learners' group and good in studies are placed in advanced learners' group. Accordingly, remedial coaching sessions are conducted at the departmental level. During the remedial coaching sessions, various kinds of evaluation tools are used at a regular interval such as Tests, Tutorials, GDs, assignments, orals etc. The college identifies the slow and advanced students on the basis of test on general studies initially, and the slow students are given the extra - coaching and the advanced are given leadership and responsibilities in in various college committees. Moreover, Affiliating University has been introduced special guidance scheme for the slow learners. This academic year the college conducted special programmes through online mode due to the Covid- 19 Pandemic.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Link for additional Information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 591 | 26 |

| | |
|----------------------------|---------------------------|
| File Description | Documents |
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Apart from traditional chalk-talk method, innovative teaching methods are demand of time. For enhancing learning experience more fruitful, the faculty members adopt many innovative learning methods. To name a few of them are lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc.

Project methods: The project work stimulate student's interest in the subject and provide student opportunities of freedom of thoughts and express of different views. As per the requirement of syllabi, the project work is to be done in some subjects. For example, the Projects are done in UG classes like B. A. , B. Com. And B. Sc.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process.

Experiential learning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the laws of the science with the help of experiments. Especially, the department of Chemistry, Physics, Botany, Zoology uses this method.

Group Learning Method: Group Learning method is now being adopted through whatsapp group. Teacher share their study material through this method. Whatsapp group are made by the subject teacher and share the information to each other.

| |
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| |
|--|

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College has total 26 full time teachers on the roll who are computer literate and well versed with use of ICT tools for teaching process. Also, college classrooms are equipped with Wi-fi facilities, computers, projectors and broad band connectivity in the classrooms. Power point lectures, You Tube videos, Online quizzes are common practice in all classes. Apart from this, in Covid-19 pandemic, continuous online classes were conducted by all faculty members. For this, Zoom and Google Meet platforms were employed. While lectures were going on, it was recorded and uploaded on a You Tube channel formed by the college for availability of students. In all such more than 200 recorded lectures being uploaded on this channel. Students get benefitted through this as and when time is available to students.

College conducted semester end examinations and University exams online through Google forms created by teachers on their own. Marks on the university portal were uploaded by the teachers themselves.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://asccmokhada.co.in/pdf/you%20tube%20lectures.pdf |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7.3

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the academic calendar programmes / activities/ exams were scheduled monthwise. Continuous internal assessment is done through Unit Tests, Assignments Submission, Field Visit / Field Work, Seminars presentations and project. Unit tests are conducted regularly as per the schedule given in academic calendar. Regarding examination, for final year students of the institute conducts exams as per the university guidelines. For classes of UG i.e. FY and SY, the college conducts the examination. The exams were conducted by the college under the supervision of Principal of the college and other members of examination committee. The dates for final year examination were followed as per guidelines of University of Mumbai and cluster /lead college. The results were declared within the stipulated time period as prescribed by University of Mumbai.

The method of internal assessment helps the teachers to evaluate the students more appropriately. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-established mechanism for redressal of examination related grievances. Students approach the College Examination Committee and Principal to redress the examination

related grievances, if any.

A. Grievances related to college conducted examinations: At the college level, the evaluation work is done for UG and PG courses i. e. F. Y. and S. Y. B. A., B. Sc., B. Com and M.A. After declaration of exam results, the students should apply within fifteen days for revaluation of result. If there is change in score, it is corrected by internal examination committee of the college and new result get declared. Internal examination committee itself looks after the complaints or grievances related to formative tests and summative examination. The principal and Chairman, Examination Committee keeps an eye on the overall procedure by conducting the periodical meeting with the faculty.

B. Grievances regarding university examinations: Grievances related to undergraduate and post graduate courses are forwarded to the University Grievances Committee. Students can obtain photocopy of the answer sheets from university on request if needed. Students who were not satisfied with their marks at the University examinations can apply for revaluation/ reassessment to the University. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level. Only the first- and second-year students can make application for their verification at college level and remaining students of other courses at degree level communicate with the University regarding revaluation. The Institution follows the University policy for redressal of grievances. The entire mechanism to deal with examination related grievances is time bound as per University of Mumbai rule and regulations.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has well defined learning outcomes. The vision and mission of the college emphasizes on promoting value education through motivated trained faculty to prepare the students to accept

the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website

| File Description | Documents |
|--|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://asccmokhada.co.in/pdf/ProgrammeOutcomes.pdf |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course Outcomes:

The course outcomes assist the stakeholders to manage the resources successfully to the maximum extent. This creates path to improve the processes continually.

Program Outcomes:

For every degree program, expectations are listed out by the institution under the program outcomes. This enables the stakeholders to identify and analyze complex problems. They also learn to design solutions for problems that meet the specified needs with appropriate consideration for the cultural, societal and environmental well being. They learn to use research based knowledge and research methods including design of experiment, analysis and interpretation of data and synthesis of the information to provide valid conclusions. This is followed by modern tool usage, which they select and apply with an understanding of the limitations. They apply reasoning and understand the impact of the solutions in societal and environmental context. They learn to apply ethical principles and become committed to professional ethics and their responsibilities. They realize that individual and team work function, effectively in multidisciplinary settings. They learn to communicate effectively with society and they are able to comprehend and write effective reports and design documentation. They also make effective presentations give and receive clear instructions. They

understand the importance of critical thinking, social interaction, effective citizenship, ethics and environment and sustainability. Ultimately, they acquire the ability to engage independent and life-long learning.

Program specific Outcomes:

The stakeholders understand the nature and basics concepts of programme. Based on the outcomes, the stakeholders learn goal-setting, problems solving techniques and decision making. The institution evaluates the stakeholders as class toppers, University rank holders and best out going students. They are recognize and awarded during the Annual ay function by giving them Certificates and Mementos. The Best outgoing students are evaluated on the basis of five criteria: Academic performance, Attendance, behaviour inside the class room, performance on the campus and extracurricular activities. The program outcomes and program specifics outcomes are measured by conducting class test after the completion of each unit, and by conducting Unit test / Exams in a semester. The attainment of students is also measured by keeping surprise test or asking spontaneous questions during the lectures.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://asccmokhada.co.in/pdf/ProgrammeOutcomes.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

159

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://asccmokhada.co.in/pdf/2.6.3.2.c_2022_0309_0001.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://asccmokhada.co.in/pdf/Student%20Satisfification%20Survey%20Report%202020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various departments of ASC College Mokhada had organized extension activities such as Tree plantation, Covid awareness program, How to speak English? Yoga Training, Stationary distribution and Guidance for tribal students, lecture on Right to Information Act-2005, E-Commerce, Distribution of Masks to Tribal children and Financial Management of Tribal Community for the holistic development of the students and the community. Women empowerment cell of the college organized a guest lecture on Entrepreneurs in Women. Science association of the college arranged a poster competition on the occasion of national science day. The NSS department of the college organized various extension activities during year 2020-21 like tree plantation program, celebration of Parakram Diwas on the occasion of Birth Anniversary of Netaji Subhash Chandra Bose, cleanliness campaign on the occasion of Republic day, a blood donation camp in covid-19 pandemic period when blood banks were facing scarcity of blood, Aids awareness and Cancer awareness programs on World Aids Day and World Cancer Day and lecture on topic "Women Empowerment" on the occasion of International Women's Day. The NSS unit also organized Poshan Pakhawada to guide students about the importance of nutrition and Road Safety Awareness Rally to aware people about traffic and road safety.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/ExtensionActivitiesPhotoGallery.pdf |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

899

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has sufficient infrastructure facilities to carry out the curricular, co- curricular and extra-curricular activities. The college gives priority to effective teaching and learning process. The number of classrooms is sufficient enough to conduct undergraduate and postgraduate classes. The dimensions of classroom are sufficient for the students of respective class and they fulfill all required basic facilities. The college has well equipped laboratories to conduct the practical. For better utilization of classroom and laboratories timetable is planned in accordance with the contact hours of each course by the departments. The college works in 2 sessions viz. morning and afternoon. In morning session Arts and Commerce faculty lectures are carried out while Science faculty lectures are conducted in afternoon session. The college has 08 classrooms and 4 laboratories, further the college is having computing equipments including 37 computers, 12 printers, 5 laptops, 2 photo copiers and 3 scanners. These facilities are adequate for catering the needs of the students. There is a seminar hall with a seating capacity of 100 persons.

The college has a central library with adequate number of text books, reference books, journals etc. The library is equipped with essential software and has subscription of all new age online resources. All departments are provided with computers and other required facilities. The central computer laboratory is also available for college students and staff. College management ensures availability of adequate physical infrastructure. The college has generated funds to construct additional infrastructure facilities to meet future expansion needs. College has canteen facility and RO filtered water facility is made available for teaching, non-teaching and students. The college also has Conference hall with public address system and Inverter with battery back-up. College provides facilities of the indoor games like Chess and Carom to the students. For security and safety college has fixed up CCTV cameras. Generator facility is made available for all classroom.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asccmokhada.co.in/pdf/Facilities/InfrastructureFacilities.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is spread over 8.6 acres of campus. The up-to-date infrastructure is useful for cultural activities, sports, games etc. The college has adequate outdoor game facilities. There is a separate hall for cultural activities with about 350 seating capacity. The college has adequate sport facilities to organize various sport events. Canteen facility and playground are available in the campus for the students. College provides facilities of the indoor games like Chess and Carom to the students. The college has fully equipped Cultural Unit for students who have genuine interest in artistic activities. Students prepare and practice at the time of competitions. The college has purchased necessary instruments including for classical and modern cultural activities and events like Folk Dance, Group Songs, Vocal and Classical Singing. The College takes the participation in different events like plays, folks dance, one act plays, street plays etc, of youth festival organized at different places by University of Mumbai.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asccmokhada.co.in/pdf/Physical%20facilities%20photos.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asccmokhada.co.in/pdf/Facilities/ICT_Facilities.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.64184

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated. The LIBRERIA software is used in the library. We are looking forward to make this software fully automated in the academic year 2021-2022. The library is having active membership of INFLIBNET N-LIST consortia and provides 6000+ e-journals and 3200000+ e-books on various subjects. This is user ID and Password based facility for all faculty members with students also if they need. Separate computer provided to the library users for searching the books on Online Public Access Catalogue (OPAC) in the library. OPAC is also available on library website. User can access OPAC on his own desktop/smart phone. Library has good number of CD/DVD collection. College provides e-learning environment to interested readers. They are used in actual teaching. It uses ILMS software named 'LIBRERIA' with full version of 2.0.3715.28728.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | http://libreria.org.in/ASCLIBmokhada/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.43921

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

96

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Understanding the need of new era the college has a central computing facility with computers. These facilities are made freely available to students and staff. Teachers make effective use of these resources to prepare material to make teaching- learning process interactive. Teachers use internet facilities to give updated information of the subject to the students. The facility of computer is provided to all the departments so as to make them available for all the students and staff. For easy access of books the library is equipped with INFLIBNET facility. To avoid the inconvenience due to power failure inverters and battery back-up are made available by the college.

College fully utilizes the grants provided by funding agencies to upgrade the IT facilities of the college. Further college sanctions budget for the maintenance and up-gradation of the computing facilities. Teachers take full benefits of these ICT resources to make concepts easy for students. These facilities are proving to be important in making students digitally literate.

Institution frequently updates its IT facilities through various systems. The classrooms are given advanced equipments and other essential facilities like complete electrical power supply with Battery backup, facility for high speed communication links, LCD projectors, anti-virus for computers, etc. The college has 37 computers, 12 printers and 5 laptops with access to internet that are updated with latest versions of essential soft wares. The computers are connected with Wi-Fi facilities. However, for major disorder and damage, computer technicians and service providers are hired for the up keeping and replacement. The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers. The Wi-Fi facility is provided to all classroom and laboratory in free of cost.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asccmokhada.co.in/pdf/Facilities/ICTFacilities.pdf |

4.3.2 - Number of Computers

37

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.55325

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The resources available in the college are sufficient enough to conduct the curricular, co-curricular and extra-curricular programs. Highest priority is given to the teaching and learning process by the institute. The facilities of the college are constantly updated and enhanced to meet the emerging needs of the students. These enhancements and upgradation of resources is done through the financial assistance by the funds generated by our parent institute, Rayat Shikshan Sanstha, Satara and UGC.

The budget for the maintenance and upgradation of the resources is sanctioned by College Development Committee (CDC). These maintenance procedures and enhancement activities are carried out through building committee and maintenance committee. The institute has a systematic mechanism for maintenance of all the above facilities. Some of them are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies, some are maintained by external agencies on demand as per the need and the others are maintained by the faculty members of the institution and skilled staff appointed by the management. The computing facilities including computers, printers, scanners, and other instruments like generators, inverters etc are maintained regularly through expert services in concern areas. Along with the building maintenance the plumbing, carpentry and electricity services are also made available for maintenance.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asccmokhada.co.in/pdf/CollegeCommittee2020-21.pdf |

| STUDENT SUPPORT AND PROGRESSION | |
|---|----------------------------|
| 5.1 - Student Support | |
| 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 467 | |
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |
| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
| 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 3 | |
| File Description | Documents |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |

| File Description | Documents |
|---|---|
| Link to institutional website | https://asccmokhada.co.in/pdf/CapacityBuildingAndSkillEnhancementInitiatives_1.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

564

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

564

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations)

examinations) during the year

0

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates students to represent in the various committees like anti ragging committee. Further college has active student council. The Student council of the college is constituted every year as per the section 40(2) b of the Maharashtra University Act, 1994 and University of Mumbai, Mumbai. The selection of the students on the council is based on the merit of the students. The students who have good abilities in co-curricular and extracurricular activities are also selected in the student council. Nomination from Gymkhana Committee, Cultural Committee and NSS are taken and representative from these activities are also included in

the student council.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.asccmokhada.co.in/pdf/StudentCorner/StudentCouncil.pdf |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

535

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Arts, Science and Commerce College, Mokhada is situated in the tribal area and serving to downtrodden society. The challenges and requirements of the students are different in this area and college is committed to fulfill these requirements. Alumni of the college are reflection of our work and they are the good critics also. Keeping this into mind the college has working alumni association. The college conducts various activities for alumni. The college has no registered alumni association as of now but college conducts regular alumni meet throughout the year. Suggestions from the alumni are collected through the feedback mechanism of the college, further suggestions made by them during alumni visit and meets. The college collects online feedback of the alumni as the links of feedback are

made available at the website to submit it through online mode. The process of registration of alumni association has been started now and completed up to end of this academic year.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/StudentCorner/AlumniMeet.pdf |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To generate academic, scientific temper, physical, spiritual, social and cultural values among the students and to make them responsible citizens of the world

Mission: To impart higher education to downtrodden, tribals with multifaceted aspects, excelling the human resources in broader perspectives of national and global context

Objectives:

To provide higher educational opportunities to the tribal, lower classes through the policy: education at their doors

To generate academically, physically, spiritually and sound motivated graduates with awareness of importance of national integration and social responsibilities

To develop the overall personality of the students

To impart education through self-help and dignity of labour

To promote a healthy atmosphere, corporate life and welfare of the students, teaching and nonteaching staff

The vision and mission of the college are in tune with the objectives of the National Policy on Higher Education 1986, as modified in 1992, reflecting the social, economic, cultural, moral and spiritual issues closely related with the humanity. As mentioned earlier rationale behind the establishment of Rayat Shikshan Sanstha and its affiliating colleges is to empower the deprived and downtrodden sections of the society through the means of education. The college follows the footprints of the Sanstha and strives for the provision of better educational opportunities to the students belonging to socioeconomically weaker sections of the society. The institutional motto- "Education through Self-help" and the core values spring from the vision, mission and objectives of the college define the institution's distinctive character in terms of its traditions and value.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/vision.php |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is committed for and promotes a culture of decentralization and participative management. The Principal, Vice-Principals, IQAC co-ordinator, Registrar and HoDs are responsible for academic and administrative leadership of the college. The college has always been in favour of participation of faculty, administrative and non-teaching staff and representatives from students, alumni, local society, industry, and other beneficiaries in the general administration of the college. All of them are encouraged to contribute in terms of their ideas, suggestions and recommendations towards identifying and setting organizational goals, problem solving and other decisions that promote a good work culture. The Principal appoints Head of departments and Class teachers for effective functioning of the college. The senior faculty of the college play important role in the decision making process of the college. The Principal invites suggestions of the senior faculty regarding academic and administrative policies for effective functioning of the college. Most of the senior faculties are included in College Co-ordination Committee, College Development

Committee, IQAC and other statutory and nonstatutory committees.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/CollegeCommittee2020-21.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is run by Rayat Shikshan Sanstha, perhaps one of the largest educational institutions in India, which is known for its commitment and dedication towards empowerment of weaker sections of the society. The Sanstha has been taking consecrated efforts for the same since its establishment in 1919. It plays a significant role in design and implementation of quality policy and plans. There is an admirable coordination between the top management, LMC, Principal and staff of the college which carries out quality related policy and plan effectively.

The pro-active top management, LMC, the Principal and staff of the college bestows their roles as follows:

Organizes Academic Audit of the college under R_QMS (Rayat_Quality Management System) to monitor quality benchmarks set up by the Sanstha/college and its execution by the college.

Seeks feedback from LMC, the Principal, Staff, students and other stakeholders of the college on the academic programmes and facilities and invites participation of the staff in various capacities for furtherance of quality

Arranges meetings of governing council, orientation sessions for the principal/s, IQAC co-ordinator/s, interaction with staff, etc. time to time by keeping in view the policy and plan and their effective implementation.

The Local Managing Committee consisting of representatives from management, local society, teaching and non-teaching staff along with the Principal is committed to effective governance.

The IQAC collects and analyses the feedback of students on the quality of teaching-learning and provides suggestions for the

improvement .

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://asccmokhada.co.in/pdf/6.2.1%20Aditio%20nal%20information%20link.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The leadership (top management and Principal) in collaboration with LMC and IQAC make ensure that the policy statements and the action plans are aligned with the stated mission of the institute. The leadership is also involved in communicating and reviewing the policies/action plans from time to time through meetings with various stakeholders periodically. The faculty meetings are held usually at the beginning and end of every term. It formulates different committees, nominates faculty in governing council, decentralizes power and involves staff and students in decision making which help in the implementation of result oriented action plans. An academic audit of each department and support service is conducted by the Sanstha and the college separately to monitor the action plans taken up for fulfillment of the stated mission. The Principal and the Sanstha nominees are present for these audits and get the feedback as to whether the plans were implemented. The institutional strategic plan is carefully prepared in consultation with the stakeholders as well as by referring to the suggestions provided by NAAC peer team report for the first cycle.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://rayatshikshan.edu/Content.aspx?ID=957&PID=956 |
| Link to Organogram of the Institution webpage | https://asccmokhada.co.in/pdf/6.2.2%20b.%20for%20link%20in%20Sanstha%20information%20Organogram%20of%20Institution.pdf |
| Upload any additional information | View File |

| | |
|---|---------------------|
| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|---|---------------------|

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Professional development of its teaching and non-teaching staff has been one of the priorities of the college. It has taken constant efforts to attain the professional development of the staff in following terms:

The college organizes workshops/seminars/conferences to provide guidance of the experts from the corresponding subject / field. Such activities prove helpful for the promotion of research and professional development of the staff.

In-house training programmes are arranged every year for the benefit of teaching and non-teaching staff. These training programmes aim at enhancement of communication skills, ICT related skills, orientation on administrative work, safety, waste management, etc.

The college encouraged its staff to participate in workshops/seminars/conferences/training programmes organized by other educational institutions.

The teachers of the college were relieved for their participation in Refresher courses, Orientation courses, Summer/Winter Schools, etc.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/6.3.1%20aditional%20information%20link.pdf |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

• The College follows the "Performance Based Assessment System" (PBAS) of UGC as prescribed in its regulations of June 2009. The affiliating University has developed an "Academic Performance Indicator" (API) system based on the PBAS system developed by the UGC. The IQAC of the college addresses all the issues related to appraisal system of the staff and regularly evaluates it and then

forwards it to the University authorities for final validation of API Scores. The API is divided into three categories:

Category I: Teaching, Learning and Evaluation related activities: Maximum Score 125,

Category II: Co-curricular, Extension and Professional Development related activities: Maximum Score 50 and

Category III: Research, Publications and Academic Contributions: No Maximum Score defined. At the end of the academic year, each teacher submits his/her duly filled PBAS and API forms prescribed by the University along with supporting documents to the IQAC. The IQAC scrutinizes and assigns scores under various categories. These scores are compiled and presented to the university authorities at the time of its validation under Career Advancement Scheme (CAS).

The IQAC of the College has developed a well-defined mechanism for collecting this information, scrutinizing it and storing it. It also acts as a guidance cell for all queries regarding the API system.

Moreover, the IQAC conducts,

Academic Audit of each department and faculty focusing on the all the above referred aspects every year. The categories covered under API and result of the subject taught by the faculty is treated as indicators to evaluate his/her performance.

Rayat Quality Management System (R_QMS) is one more system run by the governing institution every year to evaluate the performance of the staff. Departmental and faculty wise evaluation is carried out under this system by the external experts.

IQAC collect Annual Reports from each department and support service reflecting the performance the staff in curricular, co-curricular and extracurricular activities. The reports are used for cross checking of the data put up by the staff in API and PBAS forms.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/6.3.5%20aditio%20information%20link.pdf |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has appointed a Chartered Accountant as internal auditor. He is responsible for concurrent audit of the college. He submits details of expenditure on quarterly basis to the LMC of institution and concerned authority. Besides this, the Sanstha has a separate Audit Department comprising Chartered Accountant/s which conducts the audit of the college trice in a financial year. Both the kinds of internal audits are conducted by following all the rules laid down by the govt. and the Sanstha.

External Audit:

External Audit of the college is carried out by the government agencies like Accounts General (AG) and submit the report to the government.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/6.4.1%20aditional%20information%20link.pdf |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional receipts/funding are:

Grant in aid received from the state government for salary and non-salary expenditure of grantable section.

Grants received from University Grants Commission under various schemes of the respective Plan Period.

Research grant received from UGC

University grants for research and BC Book Bank Scheme.

The college is entitled to utilize admission fees (excluding tuition fees) as per the rules for meeting routine expenses.

Donations/Financial support/sponsorship or hand in help by Alumni and other stakeholders.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/6.4.3%20aditional%20information%20link.pdf |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Yes. The college has established an Internal Quality Assurance Cell. It is constituted as per NAAC recommendations. IQAC meetings are held regularly during the academic year. The primary aim of the IQAC

is to develop a system for conscious, consistent and catalytic action towards quality sustenance and quality enhancement. It plays an instrumental role in designing/framing and implementing the policies for the betterment of the college and its stakeholders.

The institutional policy with regard to quality assurance is as follows:

- Motivate the faculty to participate in curriculum design and development

- Promote reasonable use of ICT in teaching-learning process and facilitate

the faculty and students for the same.

- Motivate the faculty to adopt innovative teaching methods

- Motivate and appreciate the staff to develop professional skills and obtain

higher qualification.

- Encourage the faculty to conduct need based research.

- Strengthen ISR and neighborhood/community services through extension

programmes/linkages/tie-ups/MoUs

- Strengthen institute-industry relationship and placement activities

- Monitor the working and effectiveness of support services provided by the

college

- Collect feedback on all aspects from different stakeholders of the college

- Conduct academic audit of all departments and support services every

year.

- Arrange academic audit of the college by external agencies/experts

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asccmokhada.co.in/pdf/AcademicCalendar2020-2021.pdf |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes. The college has an integrated framework for quality assurance of the academic and administrative activities. The internal organizational structure is formulated and has effectively been working for quality assurance of the said activities. Following are some of the major facets of operationalisation of the framework:

The IQAC meets regularly to review academic and administrative matters to ensure monitoring of the programmes and effectiveness of quality parameters as expected by the NAAC. It works as a link between top management, LMC, the Principal, the Vice-principals, Faculty Incharge, HoDs, faculty, non-teaching staff and students. It collects feedback from stakeholders and takes reformative decision based on the analysis of the feedback. It conducts academic and administrative audit every year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO

B. Any 3 of the above

Certification, NBA)

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://asccmokhada.co.in/pdf/6.5.3%20Document%2032.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is very keen on the desires, aspirations, abilities and professional skills of human resources as men and women, without any discrimination about their gender. Further extensive efforts are taken into account for the communal and artistic factors involved in gender based exclusion and prejudice in the most diverse spheres of community and personal life.

The college shows gender sensitivity in providing facilities such as Safety and Security, Counselling, Common Room.

1) Safety and Security:

a) **CCTV Monitoring:** CCTV cameras are installed in the college premises which provide 24 hours surveillance for security.

b) **Complaint Box:** The complaint box is positioned at entrance to collect any complaint or suggestions from staff and students concerning any abuse or harassment.

c) **Grievance Redressal Committee:** The college has a committee to monitor and address safety, security and social issues like Anti-ragging Committee, Sexual Harassment Committee, Internal Complaint Committee and Grievance Redressal Committee.

d) **Health Aid Facility:** The College has appointed a lady doctor to

deal with the health issues of girls students. The college conducts health and haemoglobin check-up camp every year. The college has No Smoking / Tobacco zone.

e) Fire Safety Equipment: The fire extinguishers are installed in the college.

f) Wall Compound: Wall compound covering the whole campus with barbed wire fencing done for campus security.

g) College Campus Supervision Committee: The college has campus supervision committee for campus supervision during the working hours.

h) Yoga Training Programs: College organizes various programmes for boosting the confidence of faculty and students through initiative such as Yoga Training Programme.

2) Counselling:

All faculties concern & conduct various programmes to address contemporary issues like gender, women concern, safety and security etc. to create awareness through the NSS activities, Guest /Expert lectures.

The NSS unit organizes the programme on gender equity, save girl child, safety and security. Also, regular counselling is done in classrooms for individuals.

3) Common Room:

- College has common room for both boys and girls.
- Washroom: College has separate washrooms for boys and girls and also for staff members.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://asccmokhada.co.in/pdf/7.1.1_Promotion%20of%20gender%20equity.pdf |

| | |
|---|-------------------------------------|
| <p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p> | <p>D. Any 1 of the above</p> |
|---|-------------------------------------|

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management:

For the collection of regular solid waste (Dry & Wet), garbage bins are placed at various locations in the campus & in laboratories. Plant waste is collected & used in vermicomposting unit to create compost fertilizer. Waste papers or glass materials are sold to licensed agency.

2. Liquid waste management:

The college campus is pollution free. The only cause of pollution is in the form of laboratory waste chemicals. The college has taken the following initiative to minimize the effect of liquid waste.

1. Use of low concentration chemicals in practical.
2. Use of exhaust fans in Chemistry lab.
3. Waste chemicals are diluted & safely allowed to dispose in drainage

3. E-waste management:

- The refilling of cartridges of printers is outsourced which enables the reuse of toners and reduce the e-waste.
- The students and staff are encouraged to store their data in the soft format on their own drive to reduce use of papers.
- The minor repairs are set right by the staff & the lab assistant and the major repairs by the professional technicians on call basis.
- The e-waste generated in the college is communicated to the E-

waste management committee of parent institute for further management process.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | https://asccmokhada.co.in/pdf/7.1.3_types%20of%20degradable%20and%20non-degradable%20waste.pdf |
| Any other relevant information | View File |

| | |
|--|------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | D. Any 1 of the above |
|--|------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

| | |
|---|-------------------------------------|
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above |
| <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants | |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college takes initiatives in providing an inclusive environment economic through institutional, departmental levels and support services like NSS.

Marathi Bhasha Diwas is celebrated on 27th February every year on the birth anniversary of eminent Marathi poet Vishnu Vaman Shirwadkar popularly known as Kusumagraj.

Communal socio-economic Harmony is provided by NSS unit of the College by organizing Poshan Pakhawadafor 15 days, Blood Donation Camp, Yoga Training Program every year.

The detailed list of initiative is given below:

Sr. No.

Name of initiative

Issues addressed

Date of event

Number of participants

1.

Independence Day

Patriotism

15th Aug 2020

38

2.

Tree Plantation

Environmental Awareness

17th Sept 2020

24

3.

Parakram Diwas

Inspirational program

23rd Jan 2021

57

4.

Cleanliness Campaign

Social Work

25th Jan 2021

26

5.

Republic Day

Constitution awareness

26th Jan 2021

85

6.

Yoga Training Program

Yoga & Health awareness

10th -12th Feb 2021

40

7.

Blood Donation Campaign

Health awareness

12th Feb 2021

20

8.

Marathi Bhasha Gaurav Din

Promotion of Marathi Language

27th Feb 2021

64

8.

Women's Day

Women Empowerment

8th March 2021

19

9.

Poshan Pakhawada

Social Awareness

16th -31st March 2021

43

10.

Road Safety Awareness Program

Awareness Program

23rd March 2021

70

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Arts, Science and Commerce College Mokhada is the model of governance and democracy. The College contribution in developing social values is respected by not only the students and employees but every citizen of the Mokhada for its contribution to social development and support to downtrodden, reserved category and economically weaker section students. The motto of the sanstha is 'Education through Self-Help' and 'Earn While Learn'. It shows the dignity of labour. The College sensitizes the students and its employees to the constitutional obligations of a responsible citizen.

Sensitization of Values: The celebration of Independence Day and Republic Day which inculcate the value of patriotism, freedom, selflessness towards the nation through singing the national anthem and patriotic songs by students and staff members after Dhvajavandan. Also It is a unique practice in the Mokhada city that 'National Anthem' is compulsorily broadcasted through the loudspeaker exactly at 07.30 in the morning. It reflects the strong attachment of the students, employees and the citizens towards the values of Indian

Constitution Sensitization of Rights:

Students are sensitized with the Indian Constitution with respect to our fundamental Rights and Duties on Indian Constitution Day (Samvidhan Divas) organized on 26th November. The understanding of Educational rights through a speech given on the occasion of Teacher's Day. The familiarity towards the Right to Equality was sensitized through a speech by women staff on Women's Day.

Sensitization of Duties:

The national anthem sung on Independence day and Republic day helps sensitize the respect towards national flag and national anthem, and

adds a sense to protect the unity and national integrity.

Sensitization of Responsibilities of Citizen:

The understanding of Moral responsibility, and Human value was sensitized through Blood Donation Camp which was organized by the college in association with Patangshaha Kutir Rugnalay, Jawhar for storage and future usage by needy individuals free of cost in the COVID-19 pandemic period.

The college maintains balanced Statutory Committees which represent each category in a proper manner. The town council, Tehsil office, Post-office, Govt. Hospitals are involved in National integration activities like National festivals, awareness rallies.

The college is playing an important & effective role in the city to maintain peace, harmony with National integration through many programs and rallies like Road Safety Awareness Program, Cleanliness Campaign through NSS. Our college belongs to the tribal background and various cultural activities have a very positive impact on the society's cultural & communal thoughts.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sr. No.

Title of Programme/Activity

Date

No. of Participants

1.

Birth Anniversary of Rajarshi Shahu Maharaj

26/06/2020

32

2.

Birth Anniversary of Lokmanya Tilak

23/07/2020

35

3.

Death Anniversary of Lokmanya Tilak and Birth Anniversary of Annabhau Sathé

01/08/2020

40

4.

Birth Anniversary of Krantisinh Nana Patil

03/08/2020

45

5.

Independence Day

15/08/2020

74

6.

Teacher's Day

05/09/2020

42

7.

Birth Anniversary of Karmaveer Bhaurao Patil

22/09/2020

50

8.

Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri

02/10/2020

36

9.

Birth Anniversary of Dr. A. P. J. Abdul Kalam

15/10/2020

60

10.

Birth Anniversary of Sardar Vallabhbhai Patel & Death Anniversary of Smt. Indira Gandhi

31/10/2020

40

11.

Birth Anniversary of Pandit Nehru

14/11/2020

42

12.

Death Anniversary of Dr. Babasaheb Ambedkar

06/12/2020

46

13.

Birth Anniversary of Savitribai Phule

03/01/2021

35

14.

Birth Anniversary of Jijau Maa Saheb & Swami Vivekanand

12/01/2021

50

15.

Birth Anniversary of Netaji Subhashchandra Bose

23/01/2021

45

16.

Republic Day

26/01/2021

80

17.

Death Anniversary of Mahatma Gandhi

30/01/2021

34

18.

Birth Anniversary of Chhatrapati. Shivaji Maharaj

19/02/2021

43

19.

Birth Anniversary of Yashwant Rao Chavan

12/03/2021

38

20.

Death Anniversary of Rayat Mauli Laxmibai Bhaurao Patil

17/03/2020

50

21.

Birth Anniversary of Mahatma Phule

11/04/2020

48

22.

Birth Anniversary of Dr. Babasaheb Ambedkar

14/04/2021

40

23.

Maharashtra Day

01/05/2020

42

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- Best Practice 1
- Identification and Enhancement of creative skills among the students -

Wallpapers and Sanskruti Magazine

1) Objectives of the Practice:

This practice has been effectively implemented with the following goals

- To identify students excelling in reading and writing skills.
- To help the students to express their views and ideas in the form of sketches, paintings and photographs.
- To provide platform to the students to present and communicate their skills.
- To improve creative skills among the students.
- To enhance the latent talent of students for creative writing.
- To update the knowledge of the students in recent development in different areas.

2) The Context:

Many students are gifted with creative skills, but they don't get opportunity to explore and expose. They also hesitate to expose their talent. To identify latent talent, institute organizes the activities like Publishing wall posters (Pratibimba) and Publishing "Sanskriti Magazine" every year with an aim to bring out the creativity among the students. Institute provide them a competitive platform and helps them to enhance their skills.

3) The Practice:

The activities aimed at bringing out the creative skills among the students are as follows

a) Wall Paper and sanskruti Magazine:- The main aim is to identify students with good creative writing skills, the happenings around us directly and indirectly affect our day to day lives. The best form to analyse and relate these incidents or events is through words and pictures. Students are encouraged to write about the happenings and issues around them in any of the three languages-Marathi, Hindi or English. The students express their views in the form of articles, poems, sketches and photographs. On different occasions like 15th August (Independence Day), 26th January (Republic Day), Gymkhana Day, wallpapers are published. These serve as the voice of students regarding the current issues and events.

b) Sanskruti Magazine:- Students magazine namely "Sanskriti" is published by the end of every academic year.

4) Evidence of success:

- Development of creative skills.
- Publication of articles, poems, sketches, photographs, painting
- Publication of total no. of wall papers

Students actively participate and submit their cartons, paintings, sketches, articles, poems on various current issues. It indicates students read about current issues from various sources, observe different social issues, and gather the information's to express their views. This practice develops the writings skills, painting and drawing skills of students. It also develops the critical thinking skills of students.

5) Problems Encountered and Resources Required:

Some students hesitate to participate and express their views.

- Best Practice 2
- Shravani Kavi Sammelan (??????? ???? ?????)

1) Objectives of the Practice:

This practice has been effectively implemented with the following goals.

- To help the students to express their views in the form of Poem and ideas.
- To provide platform to the students to present and communicate their skills.
- To improve creative skills among the students.
- To enhance the latent talent of students.

2) The Context:

To develop critical thinking and writing skills among students, the college publish Sharivani Kavi Sammelan. Students have potential of critical writing, of poems on various current issues, current trends etc. Many students are gifted with creative skills, but they don't get opportunity to explore and expose. They also hesitate to expose their talent. To identify latent talent, institute organizes the activities Shraavan Kavi Samelan (??????? ???? ?????) every year which help the students to express their Poem.

3) The Practice:

The activities aimed at bringing out creative skills among the

students are as follows:

Shravan Kavi Sannelan (??????? ???? ?????)

The main aim is to help the students to express views in the form of Poem and ideas. The bestform to analyse and relate these incidents or events is through words. Students are encouraged to write and express their Poems in three languages- Marathi, Hindi or English. The students expresstheir views in the form of poems.

4) Evidence of success:

- Development of creative skills
- Publication of Poems

Students actively participate kavi sannelan. It indicates students read and think about current issues from various sources, observe different social issues, and gather the information's to express their views. This practice develops the writing and soft skills of students.

5) Problems Encountered and Resources Required:

Some students hesitate to participate and express their views.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Arts, Science and Commerce College, Mokhada is involved in educating tribal, downtrodden and Economically weaker section of the society from the Palghar, District. The college runs three streams viz. Arts, Science and Commerce with 9 UG courses.
- The college education aims towards capacity building for entrepreneurship, improved basic knowledge and quality of life and communication for desirable behaviour charge. The disciplines are artistic, creative, culturally rooted and contemporary. The vision of our college is to provide low-cost quality higher education to the students of socio-economically

weaker sections, ST Category of the area in order to bridge the rural urban divide. Total 97.7 percent students belong to ST category in the college admitted during year 2020-21. The college faculty and students have responsibility engaged with people and communities, fulfilling its role in making knowledge and information accessible to people. These experiences enrich education, research and curriculum development and expand the quality of academic work across specialization. The students receive the benefits of knowledge from short term and career oriented in the undergraduate classes.

- The college is surrounded by natural beauty i.e. fruit trees, huge peepal tree, some medicinal plants, etc.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

1. College has a plan to construct building for better facilities of laboratories, classrooms, toilets, study rooms, etc.
2. College is always keen for betterment of students & wellbeing. For that, some short term courses/soft skill courses to be introduced.
3. College is planning for functional MoU's for exchange of knowledge and enhancement of students in terms of their academics.
4. To organize National & International Webinar/Seminar/Workshop.
5. To install Solar Grid.
6. To setup Reading room of Central Library.
7. To Develop Wi-Fi facility in the College campus
8. To conduct Green Audit for AY 2021-22
9. To setup English Language Lab with advanced software.
10. To build water tanks for rain harvesting.